Board Meeting – 5:30 pm
Wednesday, March 20, 2024
145 SE Salmon Drive, Redmond, OR

Virtual Access is Available:
https://zoom.us/j/94288702367

Redmond School Board Members
Michael Summers, Chair
Liz Goodrich, Vice Chair
Keri Lopez
Eric Lea
Amanda Page

*CITIZEN PARTICIPATION: Redmond School District (RSD) 2J welcomes public participation at school board meetings. Individuals who wish to comment will be given an opportunity to do so during an indicated time at each board meeting. Citizen comment can be made in person or virtually. If you would like the opportunity to comment, please email gina.blanchette@redmondschools.org 4 hours prior to the meeting with your name and topic of comment. Because time available is limited, there is a three-minute time limit placed on each person who wishes to speak and a 30 minute overall time limit. If you have a group attending regarding the same topic, you will need to appoint one speaker. The Chair has authority to keep order and to impose any reasonable restrictions necessary to conduct an efficient meeting. The Board reserves the right to delay discussion on any item presented until later in the meeting or at a subsequent meeting. Objective criticism of operations and programs will be heard, but not comments concerning specific personnel. The visitor will be directed to the appropriate means for filing complaints involving school district employees.

AMERICAN WITH DISABILITIES ACT: Please contact Gina Blanchette at the district office at 541-923-8250 if you need accommodation to participate. Please telephone at least three days prior to the scheduled meeting date.

Si usted requiere servicios de interpretación, por favor contacte a Mel Salinas McCabe a 541-923-5437. Por favor, llama a lo menos tres días antes de la fecha de reunión.
AGENDA
Virtual Access is Available: https://zoom.us/j/94288702367
Times listed are an estimate only and may vary.

BOARD MEETING
5:30 pm Call to Order and Establish Quorum
Additions, Deletions or Questions Regarding the Agenda
Chair Summers

Presentations
5:35 pm Student Showcase - M.A. Lynch Elementary
Chris Wyland
5:55 pm Citizen Comment
Chair Summers
6:10 pm Bond Polling Results
Jeremy Wright
6:45 pm HMK End of Month Report
Chad Franke
7:00 pm Sole Source Contract for Supply of a District-wide Control System
with Alerton Controls Systems (ACTION ITEM)
Public Hearing as Contract Review Board
Chad Franke

7:10 pm 2024-2025 School Calendar (ACTION ITEM)
Charan Cline

7:15 pm Property Tax Exemption for VBT Redmond Landing LP (ACTION ITEM)
Zac Baker

7:30 pm Executive Limitation #3 - Treatment of Students, Families & Community
Executive Limitation #4 - Financial Planning & Administration
(ACTION ITEMS)
Chair Summers

7:40 pm Policy Updates (1st Reading for Board)
Charan Cline
- EFA - Local Wellness Program - Required
- GCBDA/GDBDA - Family Medical Leave - Highly Rec
- GCPC/GDPC - Retirement of Employees - Optional
- IGBHD - Program Exemptions - Highly Rec
- LBE - Public Charter Schools - Highly Rec
- LBEA - Resident Student Denial for Virtual Public Charter School Attendance - Required

8:00 pm Consent Agenda (ACTION ITEM)
Charan Cline
- Board Meeting Minutes
- Personnel Reports
- Gifts to the District
- Trip Requests
8:05 pm  Superintendent & Board Updates

8:10 pm  Adjourn
On March 20, 2024, the Redmond School District (“the District”) requested an exemption from the competitive bidding requirements pursuant to ORS 279B.075 for the below-specified sole source procurement of goods and services:

a. Alerton controls systems, for HVAC automated control systems, in an estimated amount of $2,500,000.
   i. This system will be utilized throughout the district as part of the Capital Bond Programs.
   ii. Use of this system will consolidate training for District staff to one system, District-wide; and
   iii. The District is able to stock necessary hardware parts.

HMK Company, the District’s Project Manager, researched the market and determined that, applying the above considerations, the above source is the sole source for procurement of the respective goods or services that are compatible with existing District goods and systems.

The Board, having considered the evidence at the public hearing concerning this request, finds:

1. The District is a School District organized and existing under the laws of the state of Oregon.
2. The Board is the local contract review board for the District.
3. Acquiring the above systems efficiently utilizes the District’s existing goods and expertise, and efficient utilization of existing goods requires acquiring compatible goods and services.
4. The above-identified specialty systems include proprietary hardware and software, and maintenance protocols if and as identified above, available only from their respective manufacturers.
Based upon the findings set forth above, the Board, sitting as the local contract review board for the District on its request for exemption from the public contracting rules under ORS 279B.075, finds and concludes:

1. Notice of public hearing was published in at least one trade newspaper of general statewide circulation a minimum of 14 days prior to the hearing.

2. A copy of the notice is attached hereto as Exhibit "A" and incorporated by this reference.

3. At the public hearing, the Board gave an opportunity for any interested party to appear and present comment.

4. The goods or services described above are available from only one source.

5. Based upon the notice to the public, and the use of the sole source procurement as the manner of selecting the proposed contractor for the Project, it is unlikely that an exemption from the competitive bidding requirements on public procurements will encourage favoritism, or substantially diminish competition for procurements of the like nature.

6. It is reasonably anticipated that to the extent reasonably practical, the contracting agency shall negotiate with the sole source to obtain contract terms that are advantageous to the contracting agency.

7. The foregoing procurements are reasonably expected to result in substantial cost savings to the District, which could not be realized by other procurement methods.

DATED ________________________________.

REDMOND SCHOOL DISTRICT
BOARD OF DIRECTORS

By: __________________________________________
   Its Chairperson

By: __________________________________________
   Its Vice-Chairperson
NOTICE OF PUBLIC HEARING
REDMOND SCHOOL DISTRICT

On March 20, 2024, at 5:30 PM the Redmond School District Board will hold a public hearing and sit as the contract review board to consider the request of the Redmond School District to enter into a sole source contract under ORS 279B.075 for supply of a District-wide control system with Alerton Controls Systems, and to determine that the goods or services involved are available from only one source. Any protests are due no later than 5:30 PM on March 13th, 2024.

Copies of the draft findings are available to be picked up from the following contact, and any protests must be submitted to the below in writing by the above deadline:

Redmond School District Program Manager, HMK Company
David McKay, Principal in Charge
P.O. Box 3223
Salem, Oregon 97302
## 2024-2025 SCHOOL CALENDAR

### July 2024

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**Day Description**

- **04** Independence Day - Holiday Observed

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**Day Description**

- **26-28** District In-service
- **29-30** Teacher Prep - All Levels

### September 2024

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**Day Description**

- **02** Labor Day - Holiday Observed
- **03** First Day: Grades 2-6 AND 9th
- **04** All grades attend EXCEPT K-1
- **05** First Day: Grade 1
- **11** State In-Service - No School
- **12** All Kinder students attend
- **23**-**31** Winter Break - No School
- **24** Parent Conferences - MS & HS (School in Session)
- **25** Parent Conferences - No School MS & HS

### October 2024

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**Day Description**

- **11** State In-Service - No School
- **24** Parent Conferences - MS & HS (School in Session)
- **25** Christmas - Holiday Observed

### November 2024

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**Day Description**

- **11** Veterans Day - Holiday Observed
- **15** Teacher Prep - No School Elem
- **23**-**31** Winter Break - No School
- **03** District Curriculum day - No School - All levels
- **04** All grades attend EXCEPT K-1
- **24** Parent Conferences - MS & HS (School in Session)
- **25** Christmas - Holiday Observed
- **28** Thanksgiving Holiday Observed

### December 2024

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**Day Description**

- **02** Trimester 2 Begins - MS & HS (School in session)
- **23**-**31** Winter Break - No School
- **24** Christmas - Holiday Observed

### January 2025

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**Day Description**

- **01** New Year - Holiday Observed
- **02-03** Winter Break - No School Cont...
- **06** Return from Winter Break
- **12** Teacher Prep - No School MS & HS
- **13** Teacher Prep - No School Elem
- **20** MLK Day - No School
- **30** Semester 1 Ends - Elem (School in session)
- **31** Elem Teacher Prep - No School Elem

### February 2025

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**Day Description**

- **03** District Curriculum day - No School - All levels
- **04** Semester 2 Begins - Elem (School in session)
- **17** Presidents’ Day - No School

### March 2025

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**Day Description**

- **06** Trimester 2 Ends - MS & HS (School in session)
- **07** Trimester 2 Ends - MS & HS / Elem Parent Conferences - No School Elem
- **07** Teacher Prep - No School MS & HS
- **10** Trimester 3 Begins - MS & HS (School in session)
- **16** Trimester 3 Begins - MS & HS (School in session)
- **20-21** Parent Conferences - No School Elem
- **24-28** Spring Break
- **30** Spring Break

### April 2025

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**Day Description**

- **04** Semester 2 Begins - Elem (School in session)
- **12** Last Day K-11 (half day, early release)
- **13** Teacher Prep - All Levels
- **16-20** Potential makeup days for missed instruction days

**School Improvement Wednesdays:** Early release, please see individual school site for specific release hours

DRAFTED 02/09/2024
Redmond Landing

- PROJECT OWNER: VBT REDMOND LANDING LP
- DEVELOPER: SOUTHPORT FINANCIAL SERVICES
- CONTRACTOR: CS CONSTRUCTION
Doing well, while doing good

- Founded in 1995 on the principle that everyone needs a home
- Strong track record of developing workforce and affordable housing
- Have developed more than 10,000 units in more than 10 states
- Focused on sustainable development, quality construction and healthy living
What you’ll see

• Hardie Siding, well kept landscaping, energy star appliances, high efficiency plumbing and electrical fixtures and overall quality construction.

• A covered playground area, multiple picnic areas, a dog park, tetherball court, and other on-site open space.
Who you’ll know

• All Units will be available to individuals and families earning 60% AMI or below.
• This means households earning between $44,302 and $75,420.
• We envision residents being educators, service workers, outdoor recreation workers, single parents and other working individuals and families.
Why this matters

• Redmond is growing.
• 23% population growth since 2020 which is more than 7,500 people.
• Housing costs have nearly doubled over that same timeframe.
• This rapid growth has resulted in more than 12,000 rent burdened households in Deschutes County.
• We care about the community and the families that will live here.
• Spending less on rent, means spending more in the community.
Thank You!
Policy Type: Executive Limitation  
Code: EL-3  
Title: Treatment of Students, Families and Community

Treatment of Students, Families and Community

The Superintendent shall not fail to establish and maintain a safe, welcoming and inclusive environment for all students. The Superintendent shall not fail to establish an organizational culture in which students, families and community members are treated with respect, dignity and courtesy.

Accordingly, the Superintendent shall not fail to:

1. Implement policies and procedures that promote safety, inclusivity, wellness, and personal responsibility.
2. Prepare for foreseeable emergency situations.
3. Use methods of managing student information that protects confidentiality and guards against improper access to information.
4. Provide a fair, timely, and clear process for handling complaints.
5. Meaningfully and timely respond to concerns raised by students, families, and community members and timely report on any serious or repeated concerns and responses to the Board.
6. Acknowledge the importance of input from parents/guardians by promoting a culture of family engagement, including a communication plan that provides timely information about academic progress, safety, and changes to educational programs.
7. Continually engage students, families and the public regarding significant decisions and changes.
8. Take steps to protect students, families and community members from illegal discrimination within the Redmond School District.
9. Take reasonable steps to inform students, families and the community members of district policies, procedures, and school choices within the district.
10. Recognize that cooperation and contracting with Law Enforcement agencies is essential for the protection of students, for maintaining a safe environment in district schools and for safeguarding district property.
FINANCIAL PLANNING & BUDGETING
The District’s financial planning and budgeting should be comprehensive, transparent and part of a long-term plan to achieve the Board’s priorities as established in the Board Ends and should not place the long-term financial health of the District in jeopardy.

Accordingly, the Superintendent shall not fail to present to the Board of Directors, a proposed budget which:
1. Is prepared in full compliance with Oregon Local Budget Law.
2. Funds strategic actions necessary to achieve the Board’s priorities as established in the Board Ends.
3. Is presented in a summary format that is understandable to the Board of Directors, Budget Committee and the community.
4. Is based on the best available information to enable credible projections of revenues and expenditures and discloses significant planning assumptions.
5. Includes sufficient contingency reserves including a minimum unassigned ending fund balance of at least five percent of total actual revenues in the General Fund and an emergency reserve of at least 1.5% of total actual revenues in the General Fund, unless otherwise directed by the Board.

FINANCIAL ADMINISTRATION
With respect to the financial health of the district, the Superintendent shall not allow:
- A material deviation from the annual budget or budget policy adopted by the Board of Directors.
- Any financial condition that is inconsistent with achieving the Board Ends.
- Any financial condition that places the long-term financial stability of the District at risk.

Accordingly, the Superintendent shall not:
1. Expend more funds than have been budgeted in the fiscal year unless authorized by the Board of Directors.
2. Expend funds in a manner that materially changes the intent of the adopted budget unless the change is authorized by the Board of Directors.
3. Incur general obligation debt or borrow from a financial institution on behalf of the District unless authorized by the Board of Directors.

With respect to financial accounting and reporting, the Superintendent shall not fail to:
1. Maintain an accounting and reporting system that conforms to the Governmental Accounting Standards Board (GASB) standards, Generally Accepted Accounting Principles (GAAP) and the Oregon Department of Education’s Program Budgeting and Accounting Manual (PBAM).
2. Design, implement and maintain internal controls over financial reporting and compliance with laws, regulations, contracts and grant agreements.
3. Arrange for and support an annual independent audit of all District funds in accordance with Oregon Revised Statutes and federal regulations, as it relates to the District’s federal grant awards.
5. Provide summary financial reports to the Board of Directors at least quarterly. Reports shall include the District’s year-to-date financial performance as compared to the adopted budget.
Local Wellness Program

Local Wellness Program

[Required. Title 7 C.F.R. 210.31(a) requires local education agencies to “establish a local school wellness policy for all schools participating in the National School Lunch Program and/or School Breakfast Program...”. The law describes the policy as “a written plan that includes” various components intended to improve student wellness. This policy is designed to meet the requirements for a wellness policy and provide the framework for the district’s plan. Previously these requirements were split between the policy and an administrative regulation (AR). All required and/or related content is now included in the model policy, therefore OSBA recommends deleting the AR if the district previously included it in the board’s policy manual. Districts should consult with stakeholders in the process of adoption and incorporate language that meets the unique needs of the district.]

The district is committed to the optimal development of every student and believes that a positive, safe and health-promoting learning environment is necessary for students to have the opportunity to achieve personal, academic, developmental and social success.

To help ensure students possess the knowledge and skills necessary to make healthy choices for a lifetime, the superintendent shall prepare and implement a comprehensive district nutrition program consistent with state and federal requirements for districts sponsoring the National School Lunch Program (NSLP) and/or the School Breakfast Program (SBP). The program shall reflect the Board’s commitment to providing adequate time for instruction that fosters healthy eating through nutrition education and promotion, serving healthy and appealing foods at district schools, developing food-use guidelines for staff and establishing liaisons with nutrition service providers, as appropriate.

The district superintendent or designee shall establish a Wellness Advisory Committee to advise the district in the development, review and update of the local wellness policy.

POLICY IMPLEMENTATION, MONITORING, ACCOUNTABILITY AND COMMUNITY ENGAGEMENT

Implementation

The district shall manage and coordinate the implementation of this local wellness policy. Implementation will consist of, but not be limited to, the following:

1. Delineating roles, responsibilities, actions and timelines specific to each school;
2. Generating and disseminating information about who will be responsible to make what change, by how much, where and when;
3. Establishing standards for all foods and beverages provided (but not sold) to students during the school day on participating school campuses;
4. Establishing standards and nutrition guidelines for all foods and beverages sold to students during the school day on participating school campuses that meet state and federal nutrition standards for NSLP and SBP, CACFP at risk afterschool, competitive foods, permit marketing of same that meets the competitive food nutrition standards, and promotes student health and reduces child obesity; and

5. Establishing specific goals for nutrition promotion and education, physical activity and other school-based activities that promote student wellness.

The Board designates the principal(s) or their designee to be responsible for ensuring each school meets the goals outlined and complies with this policy.

Record Keeping

The district will retain the following records to document compliance with the local wellness policy requirements at the district’s administrative offices:

1. The written local wellness policy;

2. Documentation to demonstrate the policy has been made available to the public;

3. Documentation of efforts to review and update the local wellness policy, including an indication of who participates in the update and the methods the district uses to make stakeholders aware of their ability to participate;

4. Documentation of the district’s most recent assessment on the implementation of the local wellness policy;

5. Documentation to demonstrate the most recent assessment on the implementation of the local wellness policy has been made available to the public.

Notification of Policy

The district will inform the public about the content and implementation of the local wellness policy, and post the policy and any updates to the policy on the district website annually. Included will be, if available, the most recent assessment of the implementation, and a description of the progress being made in attaining the goals of the policy. The district will publicize the name and contact information of the district or school official(s) leading and coordinating the policy and information on how the public can get involved with the local wellness policy. This information will be published on the district’s website and in district communications.

Triennial Progress Assessments

At least once every three years, the district will evaluate the implementation of this policy and its progress with a triennial assessment and produce a progress report that will include:

1. The extent to which schools under the jurisdiction of the district are in compliance with the policy;
The extent to which the district’s policy compares to model local school wellness policy\(^1\); and

A description of the progress made in attaining the goals of the district’s policy.

The district will publish the triennial progress report on the district website when available. The district will update or modify the policy based on results of the triennial assessment.

**Community Involvement, Outreach and Communications (Review of, and Updating Policy)\(^2\)**

The district will actively communicate ways in which the community can participate in the development, implementation and periodic review and update of the local wellness policy. The district will communicate information about opportunities on the district’s website, and/or in district or school communications. The district will ensure that communications are culturally and linguistically appropriate to the community.

Parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the Board, school administrators, and the general public will be solicited to participate in the periodic review and update of the local school wellness policy.

**Nutrition Promotion and Nutrition Education**

Nutrition promotion and nutrition education positively influence lifelong eating behaviors by using evidence-based strategies and techniques and nutrition messages and by creating food environments that support healthy nutrition choices.

Nutrition promotion and nutrition education shall be a sequential and integrated focus on improving students’ eating behaviors, reflect evidence-based strategies and be consistent with state and local district health education standards.

To promote nutrition education in the schools, the principal is responsible for ensuring the following goals are implemented:

1. Students and staff will receive consistent nutrition messages throughout the school environment;

2. Nutrition education is provided throughout the student’s school years as part of the district’s age-appropriate, comprehensive nutrition program (which includes the benefits of healthy eating, essential nutrients, nutritional deficiencies, principles of healthy weight management, the use and misuse of dietary supplements, safe food preparation, and handling and storage related to food and eating), and is aligned and coordinated with the Oregon Health Education Standards and school health education programs;

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\(^1\) [Model Wellness Policy resource published by the Alliance for a Healthier Generation. OSBA makes no representation of its compliance by providing this resource.]

\(^2\) [USDA Local school wellness policy resource; CDC resource; CDC Healthy Schools resource; USDA Local school wellness policy outreach toolkit and communication resource from Alliance for a Healthier Generation.]}
3. Nutrition education will include culturally relevant, participatory activities that include social learning strategies and activities that are aligned and coordinated with the Oregon Health Education Standards and school health education programs;

4. Teachers will receive curriculum-specific training;

5. Parents and families are encouraged through school communications to send healthy snacks/meals and reusable water bottles with their student to school;

6. Families and community organizations are involved, to the extent practicable, in nutrition education;

7. Nutrition education homework that students can do with their families is provided (e.g., reading and interpreting food labels, reading nutrition-related newsletters, preparing healthy recipes).

Nutrition promotion, including marketing and advertising nutritious foods and beverages to students, will be implemented consistently through a comprehensive and multi-channel approach, (e.g., in the classroom, cafeteria and at home) by staff, teachers, parents, students and the community.

To ensure adequate nutrition promotion, the following goals will be implemented:

1. Information about available meal programs is distributed prior to or at the beginning of the school year and at other times throughout the school year;

2. Information about availability and location of a Summer Food Service Program (SFSP) is distributed;

3. Families are invited to attend exhibitions of student nutrition projects, school garden activities, school garden activities where applicable, or health fairs;

School Meals

Schools within the district participate in U.S. Department of Agriculture (USDA) child nutrition program(s), administered through the Oregon Department of Education (ODE) which may include the NSLP, the SBP, Fresh Fruit & Vegetable Program (FFVP), Summer Food Service Program (SFSP), and CACFP at-risk afterschool snack/supper program(s) at eligible sites. The district also operates additional nutrition-related programs and activities including Farm-to-School programs, school gardens, Breakfast in the Classroom, Mobile Breakfast carts or Grab ‘n’ Go Breakfast.

The district’s available meal program(s) will operate to meet meal pattern requirements and dietary specifications in accordance with the Healthy, Hunger-Free Kids Act and applicable federal laws and regulations.

The principal(s) and building staff will support nutrition and food services operation as addressed in Board policy EFAA – District Nutrition and Food Services and its accompanying administrative regulation EFAA-AR – Reimbursable Meals and Milk Programs.

Water
Free, safe, unflavored, drinking water will be available to all students throughout the school day and throughout every school campus. The district will make drinking water available where school meals are served during mealtimes.

**Competitive Foods and Beverages**

The district controls the sale of all competitive foods. All foods and beverages outside the reimbursable school meal programs that are sold to students on the school campus during the school day will meet or exceed Smart Snacks Standards[^1]. These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, à la carte options in cafeterias, vending machines, school stores, snack or food carts and fund raising. **Board would like to keep this suggested deletion.**

**Celebrations and Rewards/Incentives**

All foods and beverages offered on the school campus are encouraged to meet the nutrition standards set by the USDA and the Oregon Smart Snacks Standards. This includes, but is not limited to, celebrations, parties, and classroom snacks brought by parents.

**Food and Beverage Marketing in Schools**

Any foods and beverages marketed or promoted to students on the school campus during the school day will meet or exceed the nutrition standards for competitive foods set by the USDA.

**PHYSICAL ACTIVITY AND Physical EDUCATION**

A quality physical education program is an essential component for all students to learn about and participate in physical activity. The district will develop and assess student performance standards and program minute requirements in order to meet ODE’s physical education content standards and state law. Physical activity should be included in the school’s daily education program for grades [pre-]K through 12 and include regular, instructional physical education, as well as co-curricular activities and recess.

In order to ensure students are afforded the opportunity to engage in physical education and physical activity in the school setting, the following goals are established:

1. Physical education will be a course of study that focuses on students’ physical literacy and development of motor skills;

2. Staff encourages and provides support for parental involvement in their children’s physical education;

3. Physical education courses will be the environment where students learn, practice and are assessed on developmentally appropriate knowledge, skills and confidence to become physically literate;

[^1]: Oregon Department of Education,
Instruction, provided by adequately prepared teachers, i.e., licensed or endorsed to teach physical education, will meet the state adopted academic content standards for physical education (Oregon Revised Statute (ORS) 329.045). Teachers of physical education shall regularly participate in professional development activities annually;

1. Physical activity will be integrated across curricula and throughout the school day.

2. Physical activity during the school day (including, but not limited to, recess, classroom physical activity breaks or physical education) will not be used as a punishment or a reward.

Other Activities that Promote Student Wellness

The district will integrate wellness activities throughout the entire school environment (districtwide). The district will coordinate and integrate other initiatives related to physical activity, physical education, nutrition and other wellness components so all efforts are complementary, not duplicated and work toward the same set of goals promoting student well-being, optimal development and strong educational outcomes.

Employee Wellness

The district encourages staff to pursue a healthy lifestyle that contributes to their improved health status, improved morale and a greater personal commitment to the school’s overall wellness program. Many actions and conditions that affect the health of staff may also influence the health and learning of students. The physical and mental health of staff is integral to promoting and protecting the health of students and helps foster their academic success. The district’s Employee Wellness Program will promote health, reduce risky behaviors of employees and identify and correct conditions in the workplace that can compromise the health of staff, reduce their levels of productivity, impede student success and contribute to escalating health-related costs such as absenteeism.

The district will collaborate with community partners to identify programs, services and/or resources to compliment and enrich employee wellness endeavors.

The district’s Employee Wellness Program may include the following:

1. Health education and health promoting activities that focus on skill development and lifestyle behavior that change along with awareness building, information dissemination, access to facilities, and are preferably tailored to employees’ needs and interests;

2. Safe, supportive social and physical environments including organizational expectations about healthy behavior, and implementation of policy that promotes health and safety and reduces the risk of disease;

3. Linkage to related programs such as employee assistance programs, emergency care and programs that help employees balance work life and family life;

4. Education and resources to help employees make decisions about health care; and

5. Nutrition and fitness educational opportunities that may include but are not limited to, the distribution of educational and informational materials, and the arrangement of presentations and
workshops that focus on healthy lifestyles, health assessments, fitness activities and other appropriate nutrition and physical activity related topics.

DEFINITIONS

1. “Competitive food” means all food and beverages other than meals reimbursed under programs authorized by the Richard B. Russell National School Lunch Act and the Child Nutrition Act available for sale to students on the school campus during the school day.

26. 2. “Food and beverage marketing” is defined as advertising and other promotion in schools. Food and beverage marketing often includes an oral, written or graphic statement made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller or any other entity with a commercial interest in the product.

27. 3. “Oregon Smart Snacks Standards” means the State’s minimum nutrition standards for competitive foods and beverages (ORS 336.423).

28. 4. “School day” means, for the purpose of competitive food standards implementation, the period from the midnight before, to 30 minutes after the end of the official school day, i.e., at the conclusion of afternoon student activities, such as athletic, music or drama practices, clubs, academic support and enrichment activities.

“School campus” means, for the purpose of competitive food standards implementation, all areas of property under the jurisdiction of the school that are accessible to students during the school day.

END OF POLICY

Legal Reference(s):

Please check links below, some appear to be broken links.

ORS 327.531  ORS 336.423  OAR 581-051-0306
ORS 327.537  ORS 329.496  OAR 581-051-0310
ORS 332.107  OAR 581-051-0100  OAR 581-051-0400
ORS 332.107  OAR 581-051-0305


4 This term includes, but is not limited to, the following: brand names, trademarks, logos or tags, except when placed on a physically present food or beverage product or its container; displays, such as on vending machine exteriors; corporate brand, logo, name or trademark on school equipment, such as marquees, message boards, scoreboards or backboards (Note: Immediate replacement of these items is not required; however, districts will replace or update scoreboards or other durable equipment when existing contracts are up for renewal or to the extent that is financially possible over time so that items are in compliance.); corporate brand, logo, name or trademark on cups used for beverage dispensing, menu boards, coolers, trash cans and other food service equipment; as well as on posters, book covers, student assignment books or school supplies displayed, distributed, offered or sold by the district; advertisements in school publications or school mailings; free product samples, taste tests or coupons of a product, or free samples displaying advertising of a product.

5 Oregon Department of Education, Oregon Smart Snacks Standards
House Bill 3199 (2023).

Cross Reference(s):

EFAA - District Nutrition and Food Services
EFC - Vending Machines and School Stores
Family Medical Leave

When applicable, the district will comply with the provisions of the Family and Medical Leave Act (FMLA)\(^1\), the Oregon Family Leave Act (OFLA)\(^2\), the Military Family Leave Act as part of the National Defense Authorization Acts of 2008 and for Fiscal Year 2010 (which expanded certain leave to military families and veterans for specific circumstances), the Oregon Military Family Leave Act of 2009 (OMFLA), Paid Family Medical Leave Insurance (PFMLI) and other applicable provisions of state and federal law, Board policies and collective bargaining agreements regarding family medical leave.

FMLA applies to districts with 50 or more employees within 75 miles of the employee’s worksite, based on employment during each working day during any of the 20 or more work weeks in the calendar year in which the leave is to be taken, or in the calendar year preceding the year in which the leave is to be taken. The 50 employee test does not apply to educational institutions for determining employee eligibility.

OFLA and OMFLA applies to districts that employ 25 or more part-time or full-time employees in Oregon, based on employment during each working day during any of the 20 or more work weeks in the calendar year in which the leave is to be taken, or in the calendar year immediately preceding the year in which the leave is to be taken.

In order for an employee to be eligible for the benefits under FMLA, the employee must have been employed by the district for at least the previous 12 months, and have worked at least 1,250 hours during the past 12-month period and worked at a worksite that employs 50 district employees within 75 miles of the worksite.

In order for an employee to be eligible for the benefits under OFLA, the employee must work an average of 25 hours or more per week during the calendar days immediately prior to the first day of the requested family medical leave of absence. For parental leave purposes, an employee becomes eligible upon completing at least 180 calendar days.

\(^1\) Generally, FMLA applies only to entities with 50 or more employees, however, FMLA applies to all public elementary and secondary educational institutions. See 29 CFR 825.600(b). The rule regarding individual employee eligibility does apply: an employee “is employed at a worksite where 50 or more employees are employed by the employer within 75 miles of that worksite.” See 29 CFR 825.110(a)(3). Consequently, FMLA applies to districts with fewer than 50 employees, but individual employees will not be eligible to receive benefits.

\(^2\) OFLA applies to employers with 25 or more employees in Oregon (ORS 659A.153) and OMFLA applies to all public-sector employers in Oregon. (ORS 659A.090(2)) (Oregon BOLI Leave Laws – 2023 Edition)
OMFLA applies to employees who work an average of at least 20 hours per week; there is no minimum number of days worked when determining an employee’s eligibility for OMFLA.

PMFLI is generally available to district employees who have earned $1,000 in subject wages or taxable income during the alternate or base years, contributed to the PMFLI fund in the alternate or base years and are otherwise eligible.

Federal and state leave entitlements generally run concurrently.

The superintendent [or designee] will develop administrative regulations as necessary for the implementation of the provisions of both federal and state law.

END OF POLICY

Legal Reference(s):
ORS 332.507
ORS 659A.090
ORS 659A.093
ORS 659A.096
ORS 659A.099
ORS 659A.150 - 659A.186
ORS 659B.010
OAR 839-009-0200 - 0320

Escriba v. Foster Poultry Farms, Inc. 743 F.3d 1236 (9th Cir. 2014).
Senate Bill 999 (2023).

Cross Reference(s):
GCBDD/GDBDD - Sick Time (SB 454) and Sick Leave (ORS 332.507)

3 The wages are not required to have been earned for work in the district.

4 See OAR 471-070-1010 for additional information.
Code: GCPC/GDPC
Adopted: 2/17/04
Revised/Readopted: 7/09/08; 10/26/16

Retirement of Employees

{Senate Bill (SB) 1049 (2019) made it possible for employees to retire under PERS and work for a PERS-covered employer, without hour restrictions in most situations. House Bill (HB) 2296 (2023) extends this law to 2034. The law does not require districts to allow PERS-retired employees to work in the district, rather, leaves the decision up to the district. OSBA encourages districts to evaluate the situation (including financial impacts) prior to making a decision regarding these employees. If districts do allow retired employees to return to work, OSBA recommends working with legal counsel to develop criteria and procedures that can be consistently implemented. Also consider the bargaining impacts of the selected practice.}

To assist the district in its planning efforts, staff members considering retirement are encouraged to notify the district as early as possible, preferably at the beginning of the school year in which the retirement will take place.

{Retiring employees are encouraged to coordinate with PERS and the Human Resources Department to ensure that all requirements are met. The superintendent will develop requirements, limitations and procedures for employment as a PERS-retiree.}

{Regarding PERS workback, there are three main options for districts, please choose one of the following:}

1. When an employee of the district retires under PERS, that employee’s employment with the district will terminate. Individuals who have retired under PERS are not eligible for employment in the district.

2. When an employee of the district retires under PERS, that employee’s employment with the district will terminate. PERS-retired individuals may apply for open positions with the district.

3. There must be a break in service for retired employees returning to work.

{House Bill 2296 (2023) modified Senate Bill 1049 (2019), which allows PERS-retired employees to continue to work for PERS-employers without hour restrictions; this provision is now set to expire at the end of 2034.}

{House Bill 2296 (2023) modified Senate Bill 1049 (2019), which allows PERS-retired employees to continue to work for PERS-employers without hour restrictions; this provision is now set to expire at the end of 2034.}
[District employees will be allowed to retire under PERS and return to their position in the district [only for the remainder of the school year][4].][5]

END OF POLICY

Legal Reference(s):
ORS Chapter 237  ORS Chapter 238A  ORS 342.120
ORS Chapter 238  ORS 243.303

House Bill 2296 (2023).

4. [Districts can limit workback, but must consider equity pay laws when developing any criteria.]

5. There must be a break in service for retired employees returning to work.
Program Exemptions

{Highly recommended policy. The content comes primarily from OAR 581-021-0009. If the district would like to add language regarding procedure or authority, it could be added to this policy or an AR could be created.}

The Board district superintendent or designee may excuse students from a state-required program or learning activity for reasons of religion, disability or other reasons deemed appropriate by the district. Requests must be submitted to the principal for excusal or accommodation must be in writing and must include the reasons for the request and a proposed alternative for an individualized learning activity which substitutes for the period of time exempt from the program and meets the goals of the learning activity or course being exempt. Requests may be filed by the student’s parent or guardian, or by a student who is 18 years of age or older or who is an emancipated minor. Requests must be submitted to the [teacher or principal], or other reasons deemed appropriate by the district.

The district will determine if credit will be granted for any [an alternative activity program for credit may be provided].

END OF POLICY

Legal Reference(s):
ORS 336.035(2)  ORS 336.635  OAR 581-021-0071
ORS 336.465  OAR 581-002-0035  OAR 581-022-2050
ORS 336.615  OAR 581-021-0009  OAR 581-022-2110
ORS 336.625  OAR 581-022-2505

Cross Reference(s):
IGACA - Recognition of Religious Beliefs and Customs
ICAC – Religion and Schools
IGAC-AR- Recognition of Religious Beliefs and Customs
IGAI - Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education
JEFBD - Student Absences and Excuses

If the district receives a request for a disability accommodation, the district should consider its obligations under the Individuals with Disabilities in Education Act and Section 504 of the Rehabilitation Act.
Public Charter Schools

Public charter schools may be established as a new public school or a virtual public school, from one or more existing public schools in the district or a portion of the school, or from an existing alternative education program. A public charter school may not convert an existing tuition-based private school into a charter school, affiliate itself with a nonpublic sectarian school or religious institution, or encompass all the schools in the district unless the district is composed of only one school.

Public charter schools shall demonstrate a commitment to the mission and diversity of public education while adhering to the following goals:

1. Increase student learning and achievement;
2. Increase choices of learning opportunities for students;
3. Better meet individual student academic needs and interests;
4. Build stronger working relationships among educators, parents and other community members;
5. Encourage the use of different and innovative learning methods;
6. Provide opportunities in small learning environments for flexibility and innovation;
7. Create new professional opportunities for teachers;
8. Establish additional forms of accountability for schools; and
9. Create innovative measurement tools.

An applicant must submit a complete public charter school proposal that meets the requirements of Oregon law, and includes other information required by the district in the application process.

The public charter school will be located and operated within the sponsoring district except where authorized by law.

The public charter school employer will be determined with each proposal. If the district is the employer, the terms of the current collective bargaining agreement will be examined to determine which parts of the
agreement apply. If the district is not the sponsor of the public charter school, the district shall not be the employer and will not collectively bargain with public charter school employees.

The district will determine if it has any vacant or unused buildings and make a list of such buildings; buildings may be made available for public charter school use, subject to Board approval and Board policy.

Public charter school students may, upon request, be allowed to participate in district programs such as physical education, instrumental and vocal music offerings, or other selected options if space and materials are available.\(^1\) Students must adhere to state law, Board policies, regulations, and rules concerning student conduct and discipline.

Public charter school students in grades K-8 may participate in their resident district’s activities that are offered before or after regular school hours. Public charter school students in grades 9-12 may participate in their resident district’s available activities that are sanctioned by the Oregon School Activities Association (OSAA) when the requirements found in Oregon law are met.

The district will not provide instructional materials, lesson plans, or curriculum guides for use in a public charter school.

The superintendent will develop administrative regulations to include, but not limited to, the proposal process, review, and appeal procedures, and program evaluation, renewal, and termination.

END OF POLICY

Legal Reference(s):

\(^1\) This does not apply to the Oregon law related to OSAA-sanctioned activity participation.

Senate Bill 767 (2023).
Resident Student Denial for Virtual Public Charter School Attendance**

The district is not required to approve a transfer of a resident student when more than three percent of the students residing in the district are attending a virtual public charter school not sponsored by the district. The district will semiannually, by October 1 and April 1, calculate the percentage of the number of students residing in the district, who are attending a virtual public charter school not sponsored by the district. When the established percentage is more than three percent, the district will not approve additional students enrollment to such a virtual public charter school, subject to the requirements in Oregon Administrative Rule (OAR) 581-026-0305(2).

The district may send a notice of approval or disapproval to a parent must give notice of intent to enroll their student in a virtual public charter school not sponsored by the district, before enrolling their student in such a school and notice of actual enrollment. If the district is not approving the enrollment, the district must respond with a decision to not give an approval or disapproval to a parent within 10 calendar eight business days of receipt of the notice of intent from the parent. Such decision must include:

1. The percentage of students in the district that attend virtual public charter schools that are not sponsored by the district, based on recent calculations;

2. The right to appeal the decision to the State Board of Education;

3. A list of two or more other online options available to the student; and

A copy of OAR 581-026-0305 and OAR 581-026-0310. The district is only required to use data that is reasonably available to the district, including but not limited to the following for such calculation:

1. The number of students residing in the district enrolled in the schools within the district;

2. The number of students residing in the district enrolled in public charter schools located in the district;

3. The number of students residing in the district enrolled in virtual public charter schools;

1 “Parent” means parent, legal guardian or person in “parental relationship” as defined in Oregon Revised Statute (ORS) 339.133.
4. The number of home-schooled students who reside in the district and who have registered with the educational service district; and

5. The number of students who reside in the district enrolled in private schools located within the school district.

A parent may appeal a decision of a district to not approve a student enrollment to a virtual public charter school to the State Board of Education under OAR 581-026-0310.

If the student was enrolled in a virtual public charter school while living in another district and has maintained continuous enrollment in such school since moving into, and residing in this district, approval is not required.

END OF POLICY

Legal Reference(s):
ORS 332.107 OAR 581-026-0305
ORS 338.125 OAR 581-026-0310

House Bill 3024 (2023).
Board Members in Attendance: Chair Michael Summers, Vice Chair Liz Goodrich, Directors Eric Lea, and Keri Lopez. Amanda Page was not present.

Michael Summers called the meeting to order at 5:31 pm and a quorum was established. No changes or questions regarding the agenda.

Student Showcase
Redmond High students Arianna Morris and Mariah Reynolds performed their Poetry Out Loud selections.

Citizen Comment
Donna Abelein - DEI
Enterprise Zone School Fees- Steve Curley, REDI
An enterprise zone is a designated area where a company can apply for a tax abatement on new real (buildings) and personal (machinery) property investment. It does not include land. There are 76 enterprise zones across the state. The goal of an enterprise zone is to encourage economic growth in the zone. Economic Development for Central Oregon (EDCO) employs Directors that manage the zones throughout Central Oregon. In Redmond and Sisters, there are two geographic areas under one zone known as the Greater Redmond Area Enterprise Zone. The zone sponsors include the City of Redmond, the City of Sisters and Deschutes County. That means that all extended abatements need to be approved by their governing bodies which include the City Councils and the County Commission. In 2023, the state legislature renewed the enterprise zone program and added some additional requirements. The school fee is a new component that provides a benefit back to the school districts for all approved extended abatements. The amount can be set between 15% and 30% of the abatement amount for years four and five. The school district board sets the fee.

Director Lea moved to approve the Redmond School District Board of Education and Sisters School District Board of Education, Resolution No. 2024 establishing the school support fee of 15%. Director Lopez seconded the motion. Motion carried, 4-0.

Local Service Plan - High Desert Education Service District (ESD) - Paul Andrews & Matt McGowan
Superintendent Andrews reviewed the 2024-25 Local Service Plan (LSP). He explained the core services provided to our District which includes administrative and support services (including legal services and substitute services), services to children with special needs, school improvement services, and technology services.

Vice Chair Goodrich moved to approve the Local Service Plan as presented by High Desert ESD. Director Lea seconded the motion. Motion carried, 4-0.
The End of Month Report was in the Board packet, there were not a lot of updates since the last Board meeting. Chad focused on the two seismic projects and the Redmond High project. The seismic grants have stayed the same, while construction costs have gone up. Because of that, the John Tuck seismic project came in about $1.5 million over the construction budget. Chad and the Citizen Bond Oversight Committee is suggesting the District use unallocated bond budget to complete the project. In addition, Tumalo is about $350,000 over the construction budget. They are still looking for value engineering for some savings.

At the last meeting, Chad presented a GMP amendment for $456,000 for the Redmond High School HVAC project. This is for the HVAC control contractor to wire the new fans and connect them to our old control system currently in the building. It would be approximately an additional $550,000 to replace the entire control system. With estimated commissioning and testing, we are suggesting utilizing approximately $800,000 for a new control system. There is currently approximately $3.6 million in unallocated funds available.

In Summary:
- Tuck Seismic Project $1,500,000 (Tuck budget or unallocated)
- Tumalo Seismic Project $350,000 (unallocated)
- RHS Control System $2,650,000 (unallocated)

Director Lopez moved to approve using unallocated funds for the summarized projects as presented. Vice Chair Goodrich seconded the motion. Motion carried, 4-0.

Classified School Employees Week, March 4-5, 2024
Chair Summers read the full statement proclaiming March 4-8, 2024 to be Classified Employee Appreciation Week and thanked all of our classified employees for their dedication and hard work.

2024-25 DRAFT School Calendar
The calendar was presented to the Board in draft form. The second conference day for secondary level has been removed as the attendance is very low and the District would like to focus on other ways to promote teacher/family contact. The calendar will come back to the Board at the next meeting for approval.

Consent Agenda
Vice Chair Goodrich moved to approve the Consent Agenda as presented. Director Lea seconded the motion. Motion carried, 4-0.

Board & Superintendent Updates
Superintendent Cline and Board members shared their updates since the last meeting, no Board actions were taken.

Director Lea moved to adjourn the meeting at 7:12 pm. Director Lopez seconded the motion. The motion carried, 4-0.
Board Members in Attendance: Chair Michael Summers, Vice Chair Liz Goodrich, Directors Eric Lea, Keri Lopez and Amanda Page.

Board Work Session
The work session started at 5:31 pm.

Property Tax Exemption for VBT Redmond Landing LP - John Roberts, City of Redmond & Kathryn Osbourne, City Councilor
Roberts and Osbourne shared that the City of Redmond has granted VBT Redmond Landing LP a 20-year property tax exemption for the development of a 156-unit qualified affordable rental housing. Property tax abatement programs are authorized by the State of Oregon and available to local taxing jurisdictions. They are typically used to incentivize the development of specific kinds of housing that are needed in a community. Redmond Landing is seeking approval from the Redmond School District, whose share of the local property taxes is ~37%. Agreements from both the City and School District will exceed 51% of the taxing districts, thereby allowing the tax exemption for the entire tax bill for the 20-year exemption period (as allowed under ORS 307.519(2)). According to the applicant, at this point, due to rising interest rates and construction costs, the financing is dependent upon use of this tax exemption in order to allow reduced rents to the 60% AMI level. Without the tax exemption, the project could not successfully generate enough cash flow without raising rents above 60% AMI.

2024-25 DRAFT School Calendar - David Burke
The proposed 2024-25 School Calendar does not include a second conference for the secondary level. Burke explained that historically the attendance is extremely low and his team is hoping to add a day of instruction back for our students (by canceling this conference day) and still continue to be innovative in trying to connect with families. Ideas include using February SIW days, February Curriculum day, as well as April, to meet with students and families by utilizing targeted phone calls and meetings. Virtual meetings will continue to be an option. This would maintain 5 1/2 hours of conferencing, as well as adding back a day of instruction.

Executive Limitation #3 - Treatment of Students, Families & Community - Peggy Kinkade
The Board revisited EL-3 and came to a final draft that will be presented at the March 20, 2024 Board meeting.

Executive Limitation #4 - Financial Planning & Administration - Peggy Kinkade & Kathy Steinert
Kinkade and Steinert worked together to create a draft of EL-4 using sample EL’s from other various districts. The Board agreed they like the draft that was created and it will also be presented at the March 20, 2024 Board meeting.

The next Executive Limitation to be discussed will be Student Services at the April 10, 2024 Board work session.

Board 2024-2025 Budget Planning - Kathy Steinert
The Board set a goal to get familiar with their budget. Steinert reviewed the Board’s budget worksheet and summarized the past few years of spending. The Board discussed topics such as election costs, professional
development, and out of the district travel.  
The Board Work Session adjourned at 7:15 pm.

**Special Board Meeting**  
Chair Summers called the meeting to order at 7:15 pm and established a quorum.

**Teacher Contract Renewals - Kelly Hicks**  
Hicks presented the renewals for probationary and contract teachers.

*Director Page moved to approve the teacher contract renewals as presented. Vice Chair Goodrich seconded the motion. Motion carried, 5-0.*

*Director Lea moved to adjourn the meeting at 7:20 pm. Director Lopez seconded the motion. The motion carried, 5-0.*

__________________________________________
Michael Summers, Chair

__________________________________________
Gina Blanchette, Executive Assistant
<table>
<thead>
<tr>
<th>Name</th>
<th>FTE</th>
<th>Position</th>
<th>Location</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vanessa Wendler</td>
<td>1.00</td>
<td>Temporary Teacher: Special Education - ERC</td>
<td>Sage Elementary School</td>
<td>3/11/2024</td>
</tr>
<tr>
<td>Barry Branaugh</td>
<td>0.50</td>
<td>Temporary Teacher: Language Arts</td>
<td>Ridgeview High School</td>
<td>3/11/2024</td>
</tr>
</tbody>
</table>

**RESIGNATIONS:**

<table>
<thead>
<tr>
<th>Name</th>
<th>FTE</th>
<th>Position</th>
<th>Location</th>
<th>Date</th>
<th>Employment Length</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jared Perkins</td>
<td>0.67</td>
<td>Teacher: Middle School Science</td>
<td>Elton Gregory Middle School</td>
<td>3/8/2024</td>
<td>.5 year</td>
</tr>
<tr>
<td>Leigh Church</td>
<td>1.00</td>
<td>Teacher: High School Language Arts</td>
<td>Ridgeview High School</td>
<td>3/8/2024</td>
<td>2.5 years</td>
</tr>
</tbody>
</table>

**Temporary Positions:**

<table>
<thead>
<tr>
<th>Name</th>
<th>FTE</th>
<th>Position</th>
<th>Location</th>
<th>Date</th>
<th>Position End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brigitte Lewis</td>
<td>1.00</td>
<td>Teacher: Language Arts</td>
<td>Redmond High School</td>
<td></td>
<td>45385</td>
</tr>
</tbody>
</table>

HR Director Signature & Date:  

___________________________  
3/20/2024
**NEW HIRES:**

<table>
<thead>
<tr>
<th>Name</th>
<th>FTE</th>
<th>Position</th>
<th>Location</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean Schroeder</td>
<td>0.75</td>
<td>Bus Driver</td>
<td>Transportation Department</td>
<td>2/20/2024</td>
</tr>
<tr>
<td>Jessica Stanton</td>
<td>0.72</td>
<td>Instructional Assistant II: Academic Support</td>
<td>Vern Patrick Elementary School</td>
<td>2/20/2024</td>
</tr>
<tr>
<td>Alexander Maich</td>
<td>0.75</td>
<td>Bus Driver</td>
<td>Transportation Department</td>
<td>2/29/2024</td>
</tr>
<tr>
<td>Maleah Petersen</td>
<td>0.69</td>
<td>Instructional Assistant II: Academic Support</td>
<td>Tumalo Community School</td>
<td>3/4/2024</td>
</tr>
<tr>
<td>Mason Veletta</td>
<td>0.94</td>
<td>Instructional Assistant III: Special Education</td>
<td>Redmond High School</td>
<td>3/6/2024</td>
</tr>
<tr>
<td>Jillian Hewitt-Mickle</td>
<td>1.00</td>
<td>Receptionist</td>
<td>Ridgeview High School</td>
<td>3/11/2024</td>
</tr>
<tr>
<td>Jennifer Meydith</td>
<td>0.94</td>
<td>Instructional Assistant III: Student Success/BRYT</td>
<td>Elton Gregory Middle School</td>
<td>3/11/2024</td>
</tr>
</tbody>
</table>

**CHANGE OF STATUS:**

<table>
<thead>
<tr>
<th>Name</th>
<th>FTE</th>
<th>New Position</th>
<th>Prior Position</th>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lisa Pattee</td>
<td>0.63</td>
<td>Instructional Assistant III: Special Education - Temporary</td>
<td>Instructional Assistant III: Special Education - Temporary (.50)</td>
<td>2/16/2024</td>
<td>Tumalo Community School</td>
</tr>
<tr>
<td>Frances Christensen</td>
<td>0.88</td>
<td>Bus Driver</td>
<td>Bus Driver (.75)</td>
<td>3/4/2024</td>
<td>Transportation Department</td>
</tr>
</tbody>
</table>

**RESIGNATIONS:**

<table>
<thead>
<tr>
<th>Name</th>
<th>FTE</th>
<th>Position</th>
<th>Location</th>
<th>Date</th>
<th>Employment Length</th>
</tr>
</thead>
<tbody>
<tr>
<td>Logan Hanna</td>
<td>1.00</td>
<td>Custodian I</td>
<td>Facilities Department</td>
<td>2/16/2024</td>
<td>less than one year</td>
</tr>
<tr>
<td>Audrey Anderson</td>
<td>1.00</td>
<td>Custodian I</td>
<td>Facilities Department</td>
<td>2/22/2024</td>
<td>less than one year</td>
</tr>
<tr>
<td>Elizabeth Edie</td>
<td>0.88</td>
<td>Instructional Assistant II: Special Education - Temporary</td>
<td>John Tuck Elementary School</td>
<td>2/24/2024</td>
<td>less than one year</td>
</tr>
<tr>
<td>Natalie Leonos Lopez</td>
<td>1.00</td>
<td>Administrative Assistant III: Student Management</td>
<td>Ridgeview High School</td>
<td>2/29/2024</td>
<td>1 year, 6 months</td>
</tr>
<tr>
<td>Kathleen Rusling</td>
<td>0.69</td>
<td>Instructional Assistant II: Academic Support</td>
<td>Tumalo Community School</td>
<td>3/1/2024</td>
<td>1 year, 6 months</td>
</tr>
<tr>
<td>Morgan Willis</td>
<td>0.94</td>
<td>Instructional Assistant III: Special Education</td>
<td>Elton Gregory Middle School</td>
<td>4/4/2024</td>
<td>5 years, 6 months</td>
</tr>
</tbody>
</table>

**RETIREMENTS:**

- none this period

**DISMISSALS:**

- none this period

**HR Director Signature & Date:**

[Signature]

Page 39 of 56
Gift to the District

The Board may accept, by vote passed at a public meeting, any gift or grant of land with or without improvement, or of money or other personal property, except that the superintendent of schools may accept on behalf of the Board any such gift less than five hundred dollars ($500.00) in value. Redmond School District does not determine the value of a gift. The amount indicated on this form is the value the donor has placed on the donation. **Board acceptance of gifts of motor vehicles also authorizes District disposal of those motor vehicles by resale or by demolition and sale as parts.**

The Board reserves the right to refuse to accept any gift which does not contribute toward the achievement of the goals of the District or the ownership of which would tend to deplete the resources of the District.

**Date of Donation:** 03/11/2024

**School:** Redmond High School

**Description of Gift:** Check Donation

**Designated Use (if any):** Mr./Ms.-Sparrow Fundraiser

**Special Conditions (if any):** Team: Gorman/Galvin

**Approximate Value:** $500.00

**Donor Name and Address:**

Opportunity Foundation Of Central Oregon
PO Box 430
Redmond, OR 97756-0101
Gift to the District

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Date of Donation: 02/29/2024

School: Redmond High School

Description of Gift: Check Donation

Designated Use (if any): Mr./Ms.-Sparrow Fundraiser

Special Conditions (if any): Team: Gradilla/Olmos

Approximate Value: $500.00

Donor Name and Address:

Redmond Kiwanis Club
PO Box 253
Redmond, OR 97756
Gift to the District

The Board may accept, by vote passed at a public meeting, any gift or grant of land with or without improvement, or of money or other personal property, except that the superintendent of schools may accept on behalf of the Board any such gift less than five hundred dollars ($500.00) in value. Redmond School District does not determine the value of a gift. The amount indicated on this form is the value the donor has placed on the donation. **Board acceptance of gifts of motor vehicles also authorizes District disposal of those motor vehicles by resale or by demolition and sale as parts.**

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Date of Donation: 03/07/2024

School: Redmond High School

Description of Gift: Check Donation

Designated Use (if any): Mr./Ms.-Sparrow Fundraiser

Special Conditions (if any): Team: Olmos/Gradilla

Approximate Value: $1,000.00

Donor Name and Address:

Mt. Nolan, LLC
PO Box 8236
Coburg, OR 97408
Gift to the District

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Date of Donation: 02/23/2024

School: Redmond High School

Description of Gift: Check Donation

Designated Use (if any): Unified Sports

Special Conditions (if any): None

Approximate Value: $500.00

Donor Name and Address:

Dana Widing
2197 NW Kingwood Ave.
Redmond, OR 97756
(503) 830-8757
Gift to the District

The Board may accept, by vote passed at a public meeting, any gift or grant of land with or without improvement, or of money or other personal property, except that the superintendent may accept on behalf of the Board any such gift less than five hundred dollars ($500.00) in value.

The Board reserves the right to refuse to accept any gift which does not contribute toward the achievement of the goals of the district or the ownership of which would tend to deplete the resources of the district.

School: Ridgeview High School
Date: 02/27/2024

Gift (Description): Cash

Donors(s)—include sufficient information for the Board to respond, especially company and/or individual name and address:

Name: Mill and Mine Supply Co., LLC
Address: 1408 SW Evergreen Ave
Address: Redmond, OR 97756

Approximate Value: $3,500.00

Designated Use (if any): Band

Special Conditions (if any): To be used for transportation costs to band festival only.
Gift to the District

The Board may accept, by vote passed at a public meeting, any gift or grant of land with or without improvement, or of money or other personal property, except that the superintendent of schools may accept on behalf of the Board any such gift less than five hundred dollars ($500.00) in value. Redmond School District does not determine the value of a gift. The amount indicated on this form is the value the donor has placed on the donation. **Board acceptance of gifts of motor vehicles also authorizes District disposal of those motor vehicles by resale or by demolition and sale as parts.**

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Date of Donation: 02/22/2024

School: Redmond High School

Description of Gift: Check Donation

Designated Use (if any): Sponsored Sparrow - /Mr./Ms.

Special Conditions (if any): Mr./Ms. Team: Gradilla/Olmos

Approximate Value: $500.00

Donor Name and Address:

Kronsberg Electric, Inc.
1409 SE Lake Rd.
Redmond, OR 97756
(541) 923-4664
Gift to the District

The Board may accept, by vote passed at a public meeting, any gift or grant of land with or without improvement, or of money or other personal property, except that the superintendent of schools may accept on behalf of the Board any such gift less than five hundred dollars ($500.00) in value. Redmond School District does not determine the value of a gift. The amount indicated on this form is the value the donor has placed on the donation. Board acceptance of gifts of motor vehicles also authorizes District disposal of those motor vehicles by resale or by demolition and sale as parts.

The Board reserves the right to refuse to accept any gift which does not contribute toward the achievement of the goals of the District or the ownership of which would tend to deplete the resources of the District.

Date of Donation:  02/22/2024

School:  Redmond High School

Description of Gift:  Check Donation

Designated Use (if any):  Sponsored Sparrow - /Mr./Ms.

Special Conditions (if any):  Mr./Ms. Team: Gradilla/Olmos

Approximate Value:  $600.00

Donor Name and Address:

Celeste I. Nelson
942 NW 15th Street
Redmond, OR 97756
(541) 563-4151
Gift to the District

The Board may accept, by vote passed at a public meeting, any gift or grant of land with or without improvement, or of money or other personal property, except that the superintendent of schools may accept on behalf of the Board any such gift less than five hundred dollars ($500.00) in value. Redmond School District does not determine the value of a gift. The amount indicated on this form is the value the donor has placed on the donation. Board acceptance of gifts of motor vehicles also authorizes District disposal of those motor vehicles by resale or by demolition and sale as parts.

The Board reserves the right to refuse to accept any gift which does not contribute toward the achievement of the goals of the District or the ownership of which would tend to deplete the resources of the District.

Date of Donation: 02/22/2024

School: Redmond High School

Description of Gift: Check Donation

Designated Use (if any): MCIROTC

Special Conditions (if any): None

Approximate Value: $1,500.00

Donor Name and Address:

IBEW Local 289
PO Box 404
Tangent, OR 97389
Gift to the District

The Board may accept, by vote passed at a public meeting, any gift or grant of land with or without improvement, or of money or other personal property, except that the superintendent of schools may accept on behalf of the Board any such gift less than five hundred dollars ($500.00) in value. Redmond School District does not determine the value of a gift. The amount indicated on this form is the value the donor has placed on the donation. Board acceptance of gifts of motor vehicles also authorizes District disposal of those motor vehicles by resale or by demolition and sale as parts.

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Date of Donation: 02/22/2024

School: Redmond High School

Description of Gift: Check Donation

Designated Use (if any): MCJROTC

Special Conditions (if any): None

Approximate Value: $1,000.00

Donor Name and Address:

OVMA High Desert Eagles
PO Box 7231
Bend, OR 97708
Gift to the District

The Board may accept, by vote passed at a public meeting, any gift or grant of land with or without improvement, or of money or other personal property, except that the superintendent of schools may accept on behalf of the Board any such gift less than five hundred dollars ($500.00) in value. Redmond School District does not determine the value of a gift. The amount indicated on this form is the value the donor has placed on the donation. **Board acceptance of gifts of motor vehicles also authorizes District disposal of those motor vehicles by resale or by demolition and sale as parts.**

The Board reserves the right to refuse to accept any gift which does not contribute toward the achievement of the goals of the District or the ownership of which would tend to deplete the resources of the District.

Date of Donation: 02/22/2024

School: Redmond High School

Description of Gift: Check Donation

Designated Use (if any): Unified Sports

Special Conditions (if any): None

Approximate Value: $977.00

Donor Name and Address:

Evan & Chelsea Dickens
4544 SW Volcano View Way
Redmond, OR 97756
Gift to the District

The Board may accept, by vote passed at a public meeting, any gift or grant of land with or without improvement, or of money or other personal property, except that the superintendent of schools may accept on behalf of the Board any such gift less than five hundred dollars ($500.00) in value. Redmond School District does not determine the value of a gift. The amount indicated on this form is the value the donor has placed on the donation. Board acceptance of gifts of motor vehicles also authorizes District disposal of those motor vehicles by resale or by demolition and sale as parts.

The Board reserves the right to refuse to accept any gift which does not contribute toward the achievement of the goals of the District or the ownership of which would tend to deplete the resources of the District.

Date of Donation: 03/15/2024

School: Redmond High School

Description of Gift: Check Donation

Designated Use (if any): Mr./Ms.-Sparrow Fundraiser

Special Conditions (if any): Cake Auction-Team Hayes/Conrady

Approximate Value: $500.00

Donor Name and Address:

Nicole Hayes
2967 NW 19th Street
Redmond, OR 97756
Gift to the District

The Board may accept, by vote passed at a public meeting, any gift or grant of land with or without improvement, or of money or other personal property, except that the superintendent may accept on behalf of the Board any such gift less than five hundred dollars ($500.00) in value.

The Board reserves the right to refuse to accept any gift which does not contribute toward the achievement of the goals of the district or the ownership of which would tend to deplete the resources of the district.

<table>
<thead>
<tr>
<th>School: Ridgeview High School</th>
<th>Date: June 2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gift (Description): Baby Grand Piano</td>
<td></td>
</tr>
</tbody>
</table>

Donors(s)—include sufficient information for the Board to respond, especially company and/or individual name and address:

<table>
<thead>
<tr>
<th>Name</th>
<th>Gaylynne Wright</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>129 South 930 East</td>
</tr>
<tr>
<td>Address</td>
<td>American Fork, UT 84003</td>
</tr>
<tr>
<td>Approximate Value:</td>
<td>$8,000.00</td>
</tr>
<tr>
<td>Designated Use (if any):</td>
<td>RVHS Band &amp; Choir Department Use</td>
</tr>
</tbody>
</table>

| Special Conditions (if any): | none |


Gift to the District

The Board may accept, by vote passed at a public meeting, any gift or grant of land with or without improvement, or of money or other personal property, except that the superintendent of schools may accept on behalf of the Board any such gift less than five hundred dollars ($500.00) in value. Redmond School District does not determine the value of a gift. The amount indicated on this form is the value the donor has placed on the donation. Board acceptance of gifts of motor vehicles also authorizes District disposal of those motor vehicles by resale or by demolition and sale as parts.

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Date of Donation: 03/19/2024

School: Redmond High School

Description of Gift: Check Donation

Designated Use (if any): Mr./Ms.-Sparrow Fundraiser

Special Conditions (if any): Team Gradilla/Olmos

Approximate Value: $1,000.00

Donor Name and Address:

Knights Of Columbus Council No. 3636
641 SW Umatilla Way
Redmond, OR 97756
TRIP REQUEST

Day trip - Request due 3 weeks prior to the trip
Overnight trip - Request due 30 days prior to the trip

Out of State trip - Request due 60 days prior to the trip
International Trip - Request due 60 days prior to trip

GROUP INFORMATION

Trip Leader: Dan Kernion

Request submitted: 3/1/2024 16:09:49

If past deadline, special consideration:

Building: Redmond High School

Club / Team name: Panther Tech Welding

Grade Level: Grade 9, Grade 10, Grade 11, Grade 12

Number of students: 7

TRIP INFORMATION

Trip Category: Out of State Trip

Purpose of Trip: Welding Competition

Destination: Western Welding Academy

Address: 26 Kinsey Ln, Gillette, WY 82716

Contact name: Tyler Sasse

Contact phone number: (307) 284-5313

Departure date/time: 5/2/2024 5:00:00 AM

Departure location: RHS

Return date/time: 5/5/2024, 8:00:00 PM

Return location: RHS

Day trip request if applicable:

Overnight Trip if applicable:

Out of State Trip if applicable: Curriculum related out of state competition or camp

CHAPERONE INFORMATION

Employee chaperones and cell phone #: Dan Kernion

If known, volunteer chaperones and cell phone #: 541-647-1383
List of volunteer chaperones with contact info will be provided, and all must clear a criminal background check prior to the trip:

**MEDICATION ADMINISTRATION TRAINING:**

Leader or designee has received training unless noted below: *Trip leader has already taken the annual training and will be the designated medication administrator*

**TRANSPORTATION:**

Mode of Transportation: *Activity Vehicles*

Transportation arrangements made: *Reservations for Type 10 or Type 20 vehicle completed*

If using Public Transportation, leader acknowledges:

If using Rental Vehicles, leader acknowledges:

**RISK MANAGEMENT INFORMATION:**

Overnight Sleeping arrangements if applicable: *Students will use hotel accommodations*

Hotel information if applicable: *Holiday Inn 150 Expressway, Missoula, MT 59808*

Host School or destination for overnight if applicable:

Host Family information if applicable:

Rented Residence (VRBO, Airbnb etc) if applicable:

International Trip Acknowledgement if applicable:

**BUDGET:**

Substitute needed (if any)

- Full Day Sub required

ABS Expense: *none*

- Grant Expense:

Total Cost of Trip: *2750*

- Student Expense: *none*

Trip Leader Notes if any:
BUILDING OFFICE USE ONLY:

Funds in ASB Account:  $500.00

Account#:  274. 1132. 0410. 300. 000. 000. 081

No Funds collected / deposited by

Sub account# (if required):

Transportation Expense Account #:  101. 2559. 0331. 300. 000. 000. 000

Bookkeeper Approval:  [Signature]

Bookkeeper Notes:

ADMINISTRATION USE ONLY:

Building Administrator Approval:  [Signature]

Building approval date:  3/4/24

District Administrator Approval:  [Signature]

District approval date:  3-20-24

School Board Approval:  [Signature]

Board Approval date:

Risk Management Approval:  [Signature]

Risk Mgmt approval date:

Administrator Notes: