



P: 541.923.5437
F: 541.923.5142

145 SE Salmon DR | Redmond, OR 97756
www.redmond.k12.or.us

BOARD APPROVED 1-26-2022

Redmond School District
Board Meeting Minutes
December 15, 2021

Board Members in Attendance: Chair Shawn Hartfield, Vice Chair Michael Summers, Directors Liz Goodrich, Jill Cummings, Keri Lopez

Meeting was called to order at 5:30 pm by Chair Hartfield and a quorum was established.

Director Goodrich asked to add an item to a future agenda, Chair Hartfield asked that it be done during Board updates. Chair Hartfield added a discussion regarding contacting OSBA for assistance in communicating with the Governor and OHA. Director Lopez asked to add a discussion regarding volunteers in buildings. Lastly, a public hearing needs to be added to the agenda during Resolution 21:167 Nutrition Services Fund Supplemental Budget.

Citizen Comment

No citizen comment.

HMK End of Month Report – Chad Franke

In the month of November, BBT continued Design Development VPES and TMES/EGMS additions while beginning Construction Documents (CDs) for the OMS renovation. The Tumalo roofing project, upon input from consultants, was delayed to apply a more thorough approach to design and cost estimating as it was realized that scope was potentially more than the budget would allow. Certa performed additional testing on the RHS roof, including thermal scanning to see what areas were experiencing moisture build-up to help better align with scope and budget. MFIA Engineering has continued their design of the HH HVAC renovation, with a DD deliverable scheduled for early December. ZCS Engineering performed seismic evaluations at both John Tuck and Tumalo, the latter of which is part of the consideration for delaying the roofing project. Jeff Gray (Conley Engineering) continued to work on the district wide safety and security, which includes access control and cameras, by meeting with various product vendors for options of what may work best for the District. A district wide walkthrough is scheduled for early December to look at the needs of each school. HMK, BBT, and RSD held a CM/GC kickoff meeting to onboard Griffin Construction to discuss the project, cost estimating, and timelines.

2020-21 Financial Audit Results - Brenda Bartlett, CPA SGA CPAs & Consultants

Brenda explained and reviewed the Independent Auditors' Report. The goal of the independent audit is to provide reasonable assurance that the financial statements of the District for the fiscal year ended June 30, 2021 are free from material misstatement. The independent audit involved examining, on a

test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. The independent auditor concluded, based on the audit, that there was a reasonable basis for rendering an unmodified opinion that the District's basic financial statements for the fiscal year ended June 30, 2021 are fairly presented, in all material respects, in conformity with general accepted accounting principles. In addition to meeting the requirements set forth in Oregon Revised Statutes, the audit also was designed to meet the requirements of the federal Single Audit Act and related OMB Circular A133. These standards require the independent auditor to report not only on the fair presentation of the basic financial statements, but also on the internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of federal awards. The results of the District's single audit for the fiscal year ended June 30, 2021 indicated no instances of material weaknesses in the internal control structure, nor significant violations of applicable laws and regulations.

2020-21 Annual Comprehensive Financial Report – Kathy Steinert

Kathy presented a memo as an overview of the 2020-21 Annual Comprehensive Financial Report (ACFR). The ACFR was completed on November 26, 2021. The ACFR includes the audit results, as referred to above, which received a "clean" opinion with no reservations – the highest level of opinion. The ACFR also highlights the financial statements, transmittal letter, management's discussion and analysis, governmental fund financial statements, notes to financial statements, schedule of revenues, expenditures and changes in fund balance (budget and actual), and a statistical section.

Resolution 21:167 – Kathy Steinert

This resolution is to appropriate a supplemental budget for the 2021-22 fiscal year, which will increase the Nutrition Services Fund resources and appropriations by \$477,000, from \$2,630,700 to \$3,107,700 and will create a new appropriation category that did not already exist, Contingency.

Director Cummings moved that the Board approve Resolution 21:167 to adopt and appropriate a supplemental budget for the 2021-22 fiscal year in the amounts specified in the resolution. Vice Chair Summers seconded the motion. Motion carried 5-0.

Appointments to Budget Committee – Kathy Steinert

The Board declared two openings on the Budget Committee on October 27, 2021. These positions were created by the June 30, 2021 term expirations of Michael Baumgartner and Travis Browning. The District advertised the positions and received two applicants, Jill Adams and Stephanie Hunter.

Director Goodrich moved to appoint Jill Adams and Stephanie Hunter to the Redmond School District Budget Committee for the term of July 1, 2021 to June 30, 2024. Director Cummings seconded the motion. Motion carried, 5-0.

Consent Agenda

- Director Lopez requested the policies that are being approved be listed on the agenda
- Regarding Resolution 21:165, Director Lopez requested, "Interpretive services were requested, but not provided" be added to the minutes.
- Correction to the superintendent comments, "Our District is 3.4% down on attendance..."
- Chair Hartfield requested that resolutions be posted on the website with the minutes
- Regarding the trip request to Arizona, Director Goodrich would like to know if we background check host families. Chair Hartfield would like to verify that students aren't being left out if they can't find/afford transportation to Arizona.

Vice Chair Summers moved to approve the Consent Agenda as presented. Director Cummings seconded the motion. Motion carried, 5-0.

Superintendent and Board Updates

Superintendent Cline

- We reviewed the lockdown at Ridgeview HS and will make recommendations for improvement on communications
- Jaqua is going well, turf is down and will be complete by the end of the week, beginning of summer is the anticipated opening
- Attended the OMS Student Café, interviewing 8th grade students to gather information

Director Goodrich

- Can the Board get a January update on engagement of students in extracurricular activities and if there are any barriers for students being engaged and if the board can help in any way – Superintendent Cline suggested a periodic update of all three board goals, one each month, January will start with student engagement.
- Can the Board receive the list of the next set of policies we'll be reviewing
- Has been attending the Language Arts curriculum adoption meetings
- City of Redmond committees need student reps
- Visited Hugh Hartman and Tumalo – will visit StepUP after the holidays

Director Lopez

- Commend building principals who are welcoming volunteers back in the building (Superintendent Cline reviewed the process of recruiting and onboarding volunteers)
- Visited Terrebonne, VP and McCall and appreciate the time the principals took

Chair Hartfield

- There is a coalition of boards forming around the state, passing resolutions similar to our Board to get local control. They are putting together a website and want to list every district that has passed a resolution, do we want to be on that list? Director Goodrich would like to have a chance to see the website and understanding the goals before committing to joining the coalition, Vice Chair Summers agreed. Once Chair Hartfield has access to the website, she will bring it to the Board to review and have the Board decide if they want to be a part of it.
- Chair Hartfield offered to write a letter to OSBA asking for help in getting answers regarding local control and metrics. No concerns were expressed about Chair Hartfield writing a letter to OSBA.
- OHA is excepting public comment (January 24 deadline) regarding masking and vaccine requirements. Director Lopez agreed to bring a draft to the Jan. 12 work session for the Board to review.
- Thank you to RVHS staff for keeping our students safe during the recent lockdown

Director Cummings

- Requested an update on interpreters available during Board meetings – Gina will report at the Jan. 12 work session
- Thank you law enforcement, District staff, and Sheila during RVHS lockdown for communications

Vice Chair Summers

- Visited EGMS and Sage, very impressed with the administrators and staff
- Will visit RHS this Friday for an assembly

*Director Lopez moved to adjourn the meeting at 7:38 pm. Director Goodrich seconded the motion.
Motion carried, 5-0.*


Shawn Hartfield, Chair


Gina Blanchette, Executive Assistant