



P: 541.923.5437

F: 541.923.5142

145 SE Salmon Dr | Redmond, OR 97756

[www.redmond.k12.or.us](http://www.redmond.k12.or.us)

**BOARD APPROVED 11/10/2021**

Redmond School District

**Board Meeting Minutes**

**October 27, 2021**

**Board Members in Attendance:** Chair Shawn Hartfield, Vice Chair Michael Summers, Directors Liz Goodrich, Jill Cummings, Keri Lopez,

Meeting was called to order at 5:30 pm by Chair Hartfield and a quorum was established.

Chair Hartfield read a public statement asking our community to set aside frustration and be united and dedicated to our students and schools.

Citizen Comment

Jensine Peterson – OMS Principal – Introduction of students

JayIn Tolliver & Savannah Gilmore– OMS Students – School activity and program updates

Paulina Figueroa – RHS Student – School activity and program updates

Olivia Grande – RVHS Student – School activity and program updates

HMK End of Month Report – Chad Franke

In the month of September, RSD, BBT, and HMK continued to work on efforts to match scope and budget on OMS, VPES and TMES-EGMS. Once the team completed that work, BBT started on Design Development of all three projects. HMK also continued to work with Certa on design specifications for the roof replacements at RHS and Tumalo and the window replacement at Edwin Brown. Conley Engineering continued to work with different Access Control systems in designing a specification for RSD, with meetings scheduled for October. MFIA and HMK, along with RSD continued to work on project scope and specifications for the Hugh Hartman HVAC replacement, with the goal of having design completed in November.

Award of Contract for Construction Manager/General Contractor (CMGC) – Chris McKay

The District received four Construction Manager | General Contractor (CM|GC) RFP responses, one from Griffin Construction, LLC, Kirby Nagelhout Construction Company, R&H Construction, and Skanska USA Builders, Inc. After careful review and consideration, the District scoring committee and HMK Company recommend that the District enter into a CM/GC contract with Griffin Construction, LLC. Griffin Construction is a contractor of good reputation that has the committed resources to provide the required services for the project. Their proposed CM/GC fee of 2.75% is extremely fair. Within the RFP response Griffin Construction has assembled a thoughtful and comprehensive local contractor and vendor plan that we believe will facilitate significant local participation.

*Director Lopez moved that the Board award the CM/GC Contract for Capital Bond Projects to Griffin Construction, LLC. Director Cummings seconded the motion. Motion carried, 5-0.*

#### Program Implementation Plan (PIP)

This document was written as a guide for organizing the individual District projects into a program to gain efficiencies and economies of scale to create and maintain school facilities that reflect the District's Strategic Priorities.

The purpose of this Program Implementation Plan (PIP) is to delineate an organizational framework and the overall roles and responsibilities of the key participants for the program for implementing all of the capital projects managed by RSD. The primary leadership body of this program structure, the Program Management Team, is composed of key RSD staff and consultants under the leadership of the School Board that directs critical capital program initiatives within the limitations of the bond measure.

The Bond Oversight Committee has reviewed the PIP, but the Board approves it. The Board asked to bring the PIP to the next meeting to allow additional time to review before approval.

#### Resolution 21:164 – General Fund Supplemental Budget for FY 2021-22 – Kathy Steinert

Staff recommends the approval of a supplemental budget for the 2021-22 fiscal year that will decrease the General Fund resources and appropriations by \$1,861,600, from \$88,247,500 to \$86,385,900.

*Director Goodrich moved that the Board approve Resolution 21:164 to adopt and appropriate a supplemental budget for 2021-22 in the amounts specified in the resolution. Vice Chair Summers seconded the motion. Motion carried, 5-0.*

#### Resolution 21:165 – Appropriate Additional Specific Purpose Revenue for FY 2021-22 – Kathy Steinert

This is a request by Fiscal Services to authorize the recognition and appropriation of \$5,866,400 of additional specific purpose grant funds not anticipated at the time the FY 2021-22 budget was prepared. This authorization will allow the expenditure of funds granted to the Redmond School District.

*Director Lopez moved that the Board adopt Resolution 21:165. Director Goodrich seconded the motion. Motion carried, 5-0.*

#### 2022-23 Budget Committee Calendar

*Director moved to approve the 2022-2023 Budget Committee Calendar as presented. Vice Chair Summers seconded the motion. Motion carried, 5-0.*

#### Budget Committee Vacancies

The Redmond School District currently has two members of the Budget Committee with terms that expired on June 30, 2021: Michael Baumgartner (served since December 2015) and Travis Browning (served December 2007 – June 2010 and December 2018 to June 2021). Staff recommends that the Board direct us to advertise two vacancies on the Budget Committee and accept applications for the positions up until Friday, November 19, 2021. If necessary, the board will have the opportunity to interview candidates during the December 15, 2021 board meeting. The selected candidates will be appointed at the January 26, 2022 board meeting

*Director Lopez moved to direct District staff to declare two openings on the Redmond School District Budget Committee and to direct District staff to advertise the vacancies and accept applications. Director Cummings seconded the motion. Motion carried, 5-0.*

#### District's Equity Stance

The Equity Advisory Committee has developed and is recommending this equity stance:

#### Our Commitment to Educational Equity

The Redmond School District is committed to fostering a welcoming, safe, inclusive and barrier-free educational environment for everyone. Each student is ensured equitable access to a high quality education with the necessary supports that reflect their individual needs, strengths, and interests in order to thrive.

*Director Goodrich moved that the Board adopt the equity stance as presented. Director Cummings seconded the motion. Motion carried, 5-0.*

#### 2020-2021 Division 22 Assurances

By November 1 of each year, school district superintendents are required by OAR 581-022-2305: District Assurances of Compliance with Public School Standards to report to their community on the district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The District is in compliance for all of the 54 standards except one standard: 581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials. The impact of the pandemic in the 2019-20 and 2020-21 school years disrupted the adoption process for elementary Health and Social Sciences. Our District will complete the instructional materials adoption process for elementary Health and Social Sciences in the 2021-22 school year for implementation in the fall of 2022.

The Board opened the meeting for public comment. There was no public comment.

*The Board acknowledged the 2020-2021 Division 22 Assurances as presented.*

#### AP Geography, Medical Terminology, and Anatomy and Physiology Textbook Adoption

One of Redmond School District's strategic actions in creating ready graduates is to grow Advanced Placement and Career and Technical Education course offerings while increasing student enrollment within advanced courses across our high schools. This year we are adding three new courses: AP Human Geography, Medical Terminology and Anatomy and Physiology.

Typically we adopt advanced placement and career and technical education materials alongside our larger adoption cycles that happen in the spring. However, because we have three new courses within the AP and CTE sequence, we are running a process this fall to ensure our teachers have the books they need for these new courses. In the future, all adoption processes, including processes for new courses, will run in the spring so that materials can be purchased over the summer and be in place by the start of the school year.

This short, off-cycle adoption of three textbooks is simply a result of our desire to innovate within our course offerings and support our teachers with the materials they need. While this adoption process is

progressing, the teachers teaching these three courses have been approved to use supplemental materials until textbooks are purchased.

The textbooks were available for public to review in person at each high school and the District Office.

*Director Goodrich moved to adopt the textbooks, Human Geography for the AP course, Medical Terminology, The Language of Medicine, and Anthony's Textbook of Anatomy and Physiology as presented. Vice Chair Summers seconded the motion. Motion carried, 5-0.*

#### OSBA Legislative Policy Committee (LPC) Elections

*Director Lopez moved that the Board vote for Courtney Snead for Position 3 on the OSBA Legislative Policy Committee. Director Cummings seconded the motion. Motion carried, 5-0.*

#### Consent Agenda

*Director Lopez moved to remove Policy CBA and Policy JHCA/JHCB from the Consent Agenda. Director Cummings seconded the motion. Motion carried, 5-0.*

The District will add more language to IICA-AR – Instructional Field Trips and Special Activities and bring it back to the Board for review. Additional language will be added around the emergency activities that are requesting approval in fewer than 60 days.

Chair Hartfield requested that Human Resources have a discussion with the Board at a future work session regarding the high personnel turnover in the District.

*Director Goodrich moved to approve the Consent Agenda as amended. Director Lopez seconded the motion. Motion carried, 5-0.*

#### Superintendent and Board Updates

##### Superintendent Cline

- Thanked the Board for the statement of support and appreciate the staff and Board's efforts over the past two years
- RVHS v RHS football game this Friday night
- RVHS Band Concert tomorrow night
- Attended an honor band concert from both RVHS and RHS led by an OSU band director
- Some elementary schools are conducting harvest parties
- Elementary conferences are next week 11/4 & 5, virtual conferences are working well
- Elementary school teachers and admin are going through iReady math and reading training
- David Burke and I met with Mid Oregon Credit Union met to discuss opening a branch of MOCU in one of the high schools in 2023 for training students

##### Director Cummings

- Attended an OSBA Fall Meeting, heard many other districts interested in getting local control back or at the least a 30 day review of metrics to lift the order
- Impressed with the community donations to the District
- Thank you for the student presenters

##### Vice Chair Summers

- Exciting to hear from the students and their creative ideas to help others
- Support the idea of MOCU and other opportunities for students

##### Director Goodrich

- Echo the thanks to the community for their support as well as the student presenters

- Attended the OSBA Fall Meeting, hoping to have more board presence at future meetings
- Attended a Healthy and Safe Schools Webinar last week, outstanding presentations addressing misinformation about vaccines and has offered to present to the Board if interested
- Attended an Amplify event last Saturday by Central Oregon Regional Educator Network

Director Lopez

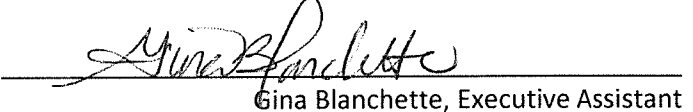
- Enjoy hearing from the student presenters
- Liked the “people first” mentality highlighted during the Studer training at the last meeting
- Appreciate the generous Gifts to the District, also happy to see the field trip opportunity

Chair Hartfield

- Sent a draft letter to OHA and Governor Brown, would like all Board members to send it to Pat Allen and Governor Brown, as well as sending it to anyone else the Board thinks might be interested in similar messaging
- RVHS headed to state in volleyball, RHS in the playoffs, both playing this weekend at home
- Will attend the football game Friday night
- Would like to adopt schools and start visiting again
- Put on pause on the idea of a listening session, but looking forward to in person meetings sometime soon

*Director Goodrich moved to adjourn the meeting at 8:11 pm. Director Lopez seconded the motion. Motion carried, 5-0.*

  
Shawn Hartfield, Chair

  
Gina Blanchette, Executive Assistant